

## **MISCELLANEOUS FEES [1]**

### **SPECIALIST DIPLOMA IN BUSINESS ADMINISTRATION (FULL-TIME COURSE)**

<b>Purpose of Fee</b>	<b>Amount (SGD)</b>
Re-Module Fee	\$2,675.00 per module
Handling Fee for Student's Pass renewal	\$53.50 per renewal
Payment to ICA for Student's Pass renewal	\$30.00 for application (No GST) \$90.00 for Student's Pass – With Multiple Journey Visa (No GST) \$60.00 for Student's Pass – Without Multiple Journey Visa (No GST)
Handling Fee for loss of Student's Pass	\$53.50 per replacement
Payment to ICA for replacement Fees for loss of Student's Pass Card	First loss: \$100.00 (No GST) Second and subsequent losses: \$300.00 (No GST)
Supplementary Examination	NOT APPLICABLE
Handling Fee for appeal of results	\$53.50 per appeal
Graduation & Testamur Fees	\$53.50 - \$321.00
Replacement of Transcript	\$32.10 per transcript
Overseas Institute Application Administration Fees	\$1284.00 per application
Replacement of Nanyang student card	\$21.40 per replacement
Purchase of Printing / Photocopying Easy card	\$10.00 per piece
Courier Services (Sending of certificate overseas)	\$37.45 (If the amount charged by the courier company is more than \$37.45, student will need to pay the difference)
Late payment of course fees	2% of outstanding amount per 14 days of payment due date

Note: All fees are inclusive of 7% GST, unless otherwise stated.

Validity period of fees: With effect from 12 October 2015.

All fees quoted are in Singapore dollars.

The information stated is accurate at the time of publishing.

[1] Miscellaneous Fees refer to any non-compulsory fees which the students pay only when applicable. Such fees are normally collected by the PEI when the need arises.

## **MISCELLANEOUS FEES <sup>[1]</sup>**

### **SPECIALIST DIPLOMA IN BUSINESS ADMINISTRATION (PART-TIME COURSE)**

<b>Purpose of Fee</b>	<b>Amount (SGD)</b>
Re-Module Fee	\$2,675.00 per module
Handling Fee for Student's Pass renewal	NOT APPLICABLE
Payment to ICA for Student's Pass renewal	NOT APPLICABLE
Handling Fee for loss of Student's Pass	NOT APPLICABLE
Payment to ICA for replacement Fees for loss of Student's Pass Card	NOT APPLICABLE
Supplementary Examination	NOT APPLICABLE
Handling Fee for appeal of results	\$53.50 per appeal
Graduation & Testamur Fees	\$53.50 - \$321.00
Replacement of Transcript	\$32.10 per transcript
Overseas Institute Application Administration Fees	\$1284.00 per application
Replacement of Nanyang student card	\$21.40 per replacement
Purchase of Printing / Photocopying Easy card	\$10.00 per piece
Courier Services (Sending of certificate overseas)	\$37.45 (If the amount charged by the courier company is more than \$37.45, student will need to pay the difference)
Late payment of course fees	2% of outstanding amount per 14 days of payment due date

Note: All fees are inclusive of 7% GST, unless otherwise stated.

Validity period of fees: With effect from 12 October 2015.

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## **Payment**

Nanyang Institute of Management has adopted Insurance Scheme as the Fee Protection Scheme (FPS) with CPE-appointed service provider – Liberty Insurance Pte Ltd.

The following fees are exempted from FPS

- Course application fee
- Goods and services Tax (GST)
- FPS insurance premium
- Miscellaneous fees (non-compulsory and pay only when applicable)
- Examination fees collected less than 2 months before examination date

Payment of fees can be made via any of the following methods:

- Telegraphic Transfer
- Internet Banking
- Bank Draft
- Cheque
- Cash
- Nets
- Visa/China Unionpay/Alipay

NIM Bank Account details are as follows:

<b>Account Name</b>	NANYANG INSTITUTE OF MANAGEMENT PTE LTD
<b>Account Number</b>	003-901542-9
<b>Name of Bank</b>	DBS Bank Ltd
<b>Address of Bank</b>	12 Marina Boulevard, DBS Asia Central, Marina Bay Financial Centre Tower 3, Singapore 018982